

# Check-up: Financial management



Do you have all the policies, rules and procedures in place for your organisation to effectively manage their finances? Use this check-up to find out.

Consider all the statements below in terms of how your organisation management finances and tick the box that most reflects your level of agreement or disagreement with each. If any statements are a problem for your group, you might also like to indicate its priority (low, medium, high).

Our organisation has clear and comprehensible financial policy procedures.



Strongly agree



Agree



Unsure



Disagree



Strongly disagree

Our organisation's finances are monitored to ensure there is enough money to pay all bills, including staff wages.



Strongly agree



Agree



Unsure



Disagree



Strongly disagree

We take into account the diverse needs of the members and community when setting priorities and making important decisions.



Strongly agree



Agree



Unsure



Disagree



Strongly disagree

Our organisation is compliant with funding contracts.



Strongly agree



Agree



Unsure



Disagree



Strongly disagree

Financial documents presented to the board are clear and comprehensible.



Strongly agree



Agree



Unsure



Disagree



Strongly disagree

Staff and management are trained in the organisation's finances.



Strongly agree



Agree



Unsure



Disagree



Strongly disagree

Our organisation, community or nation regularly reviews our records and financial reports.



Strongly agree



Agree



Unsure



Disagree



Strongly disagree